CITY OF SPRINGFIELD
POLICE AND FIRE PENSION SYSTEM
WITHDRAWAL OF EMPLOYEE CONTRIBUTION REQUEST

Effective October 1, 1995, police and fire personnel who have contributed to the Police and Fire pension system through payroll deduction are entitled to receive a refund of their contributions upon retirement. To receive your refund you must select from one of the following two options:

_____OPTION 1:   Please pay directly to me all pre and post-tax contributions to the Police and Fire Pension System that were deducted from my earnings during my employment with the City of Springfield. I understand that twenty-percent (20%) of my pre-tax contributions will be withheld for Federal Income Tax purposes by the City and that I will be assessed a ten percent (10%) penalty on the pre-tax portion of my contributions when I file my federal income tax for this year. (The City does not withhold the 10% penalty)

_____OPTION 2:   Please transfer to the financial institution named below all or $_____ of my pre-tax contributions to the Police and Fire Pension System that were deducted from my earnings during my employment with the City of Springfield since January 1, 1992. I understand that twenty-percent of any pre-tax contribution that is not transferred will be withheld by the City for Federal Income Tax purposes and that I will be assessed a ten-percent (10%) penalty on this pre-taxed portion.

The post-tax contributions will be paid directly to me at the following address.

Name and Address of Financial Institution: Retiree Name and Address:
 (Attach forms from the Financial Institution)

_____   _____

_____   _____

_____   _____

Expected Date of Retirement:_____   Social Security Number_____

Signature:_____   Date: _____

Telephone Number_____

FOR FINANCE DEPARTMENT USE ONLY

010100   019200

HT-SCR.	HED 511	P/F PEN PRE TAX -YTD BALANCE	$_____
	HED 513	PF PEN PRE ACC - YTD BALANCE	$_____
		TOTAL PRE-TAX CONTRIBUTIONS	$_____

HED 010 -Amount Taxed HED
HED 012 & 776-Amount Rolled

**USE HED 010 IF THE PRE-TAX IS PAID TO EMPLOYEE - Option 1 or Partial on Option 2
USE HED 012 IF THE PRE-TAX IS ROLLED TO A FINANCIAL INSTITUTION AND SET- UP
HED 776 FOR AMOUNT TO BE TRANSFERRED TO A FINANCIAL INSTITUTION- Option 2

| | HED 512 | PF PEN POST ACC – YTD BALANCE | $_____ |

HED 014

ATTACH AN EE-SCR FF-SCR AND THE HT-SCR FOR HED 511-513 FROM COMPANY 010100 FOR PURPOSES OF ENTERING IN COMPANY 019200. USE THE LMODEL RET TO SET UP THE RETIREE IN 019200. CHANGE PAYMENT CODE TO "5" ON EE-SCR. IT IS ONLY NECESSARY TO ENTER THE EE-SCR AND FF-SCR AND SET-UP THE APPROPRIATE HED'S FROM THE ABOVE CALCULATION IN 019200.